

Investment Associate Profile

February 2021

Job Status: Full Time	Reports to: Executive Vice President, Investments
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SUMMARY

The Investment Associate will play an instrumental role in driving TAS's acquisition process and private equity platform. Our ideal candidate is a self-starter who is passionate about real estate, investments, city-building and social impact. This is a unique opportunity to join an ambitious high-performing team, gain exposure to all facets of and meaningfully contribute to a fast-paced growing business.

SKILLS AND COMPETENCIES

- Post-secondary degree in Finance, Business Administration, Engineering, Urban Planning or a related field, professional designations (i.e. CPA, CFA) and/or post-graduate degree considered an asset
- 3-5 years relevant work experience in a real-estate, investment banking, management consulting, private equity, corporate finance or the equivalent
- Demonstrated expertise in financial modelling; strong fundamental understanding with ability to provide guidance for the Investment Analysts
- Ability to see an asset through its lifecycle: owning the acquisition process, providing support through the development and construction stages of the project; collaborating with all functional team members
- Sound analytical and quantitative skills, rigorous attention to detail
- Able to distill and synthesize complex quantitative and qualitative information into presentations for executive team, lenders, and investors
- Excellent written and verbal communications skills
- Expert in Microsoft Office application with strong Excel and PowerPoint skills
- Ability to multi-task and manage competing priorities under tight timelines
- High level of ownership and accountability
- Strong work ethic, willing to go the extra mile to complete tasks to highest standards
- Proactive with sound planning, prioritization, and execution skills
- A team player who can also work independently
- Curious and collaborative, with a strong drive for innovation and creative problem solving
- Passionate, with a demonstrated interest in city-building and/or social impact
- Confident with an approachable and professional style

RESPONSIBILITIES

- Build best-in-class real estate financial models for projects and private equity investment vehicles.
- Ownership for project and fund level investment reporting.
- Market research (land sales, condo pricing, rents, cap rates, vacancy, industry trends).
- Lead due diligence process on new acquisitions, including: gathering research to support key assumptions, populating financial models, coordinating physical due diligence (survey, environmental, geotechnical, planning), detailed financial diligence (lease reviews, operating costs), ongoing maintenance of due diligence workplan, and any other duties as required.
- Actively contribute to fundraising efforts through the preparation of marketing materials and provision of data for investor communications
- Support debt financing process by populating detailed financial models for lenders: acquisition loans, strategic refinancing, construction loans etc.
- Collaborate with colleagues across the team, help strengthen cross-functional effectiveness
- Proactively coach, mentor and help guide the skill development and professional growth of junior colleagues
- Deepen personal understanding of TAS's strategy and culture on an ongoing basis
- Embody TAS's Culture Code - be a performance fanatic, innovative, an exceptional collaborator and committed to multipurpose impact

PROCESS AND ABOUT

TAS offers a competitive compensation package including a recently enhanced group health benefits program and employee/family assistance program.

PROCESS: Candidates should email their resume and cover letter together in one PDF document to: careers@tasdesignbuild.com quoting the position in the subject line. No telephone inquiries. We thank all applicants, however, only those selected for an interview will be contacted.

TAS is a community-focused, mixed-used developer. We cultivate long-term relationships with communities to ensure our positive impact extends well beyond the footprint of our buildings. Our office is a lab where a growing team of passionate experts and external partners collaborate to solve our city's most pressing needs. We have completed five major projects and our active pipeline has an estimated value at completion of nearly \$3.3 billion. TAS is a Certified B Corporation and founding member of the SVX Social Impact Investment Platform.